



**Pennsylvania - Delaware Chapter**  
**Association for the Education and Rehabilitation**  
**of the Blind and Visually Impaired**

**Penn-Del AER General Assembly**  
**Meeting Minutes**

April 27, 2017

**APPROVED**

Best Western Premier Hotel, Harrisburg, PA

Meeting called to order at 11:07 am by Rebecca Renshaw, Board President

Parliamentarian: Frank Irzyk

**Attendance**

Penn-Del AER Board Members, General Membership and Conference Attendees

**Officers' Reports**

**President: Rebecca Renshaw**

Opened with a general welcome and introduction of Board Members

**Secretary: Kerry Lueders**

The minutes from April 28, 2016 General Assembly Meeting were presented to membership. Vince McVeigh motioned to accept the minutes as submitted, seconded by Debby Holzapfel. Membership voted and accepted the minutes.

**Treasurer: Frank Irzyk**

Rebecca Renshaw presented the current balance of the Penn-Del AER account.

## **Committee Reports**

### **Membership Committee – Rebecca Renshaw, Chair**

A review of the committee and its goal was presented to the membership. Important updates included four campaigns to improve member benefits (drawing for two Penn-Del AER members to attend the AER International O&M conference this July; drawing for two Penn-Del AER members to attend the AER International Conference 2018; drawing for one Penn-Del AER member to win a wine basket; drawing for one Penn-Del member or their recruit to win a \$100 gift certificate)

Educated audience about the Knowledge Center for access to various sessions from other conferences.

### **Nominations Committee – Vince McVeigh, Chair**

Nominations for two Directors-at-Large  
Eastern Region: Marcy Graboyes  
Delaware: Melodye May

Nominations for two Directors-at-Large from the floor:

- Delaware: Erin Weaver, nominated by Melodye May, seconded by Debby Holzapfel. Motion approved
- Eastern Region: Kelly Lauer, motioned nominated by JoAnn McNamee seconded by Melodye May

A motion by Tracy Whitehead motioned to accept the slate as presented. Christie Peele seconded the motion. Membership voted to accept the slate of Officers and Board of Directors as presented.

All Board members rotating off were recognized for their service and presented with a plaque and gift: Dael Coen, Melodye May, Beth Wagner

### **By-Laws and Structure Committee – Beth Wagner, Chair**

The current by-laws to be revised and their proposed changes were reviewed.

Article IV – Proposed Changes

Section 4.6.2. The President-Elect shall serve as assistant to the President and shall preside at meetings of the membership and the Board in the absence of the President. The President-Elect shall serve as co-chairperson of Conference Committee with the Immediate Past President for planning the annual Chapter conference.

Section 4.6.5. The Immediate Past president shall serve as chairperson of the Nominating Committee and shall oversee the election of the officers and members of the Board of Directors. He or she will be responsible for the mentoring of new members to the board of directors. The Immediate Past President shall serve as co-chairperson with the President-Elect of the Conference Committee for planning the annual Chapter conference.

A motion was made by Vince McVeigh to accept the changes to Article IV Sections 4.6 and 4.6.5. Brenda Egan seconded the motion. Membership voted to accept the changes.

#### Article X – Proposed Changes

Section 10.1.3. The Annual Penn-Del AER Conference Sub-Committee will be co-chaired by the Immediate Past President and President-Elect of the Penn-Del AER chapter. The purpose of this Sub-Committee will be to develop the agenda and organize the annual Penn-Del AER chapter conference.

A motion was made by Tracy Whitehead to accept the changes to Article X Section 10.1.3. Lynn Fox seconded the motion. 1 abstention. None opposed. Membership voted to accept the changes.

#### **Communication Committee – Debby Holzapfel, Chair.**

A review of the committee was presented to the membership.

#### Public Relations Subcommittee – Ashley Popojas, Chair

A review of the subcommittee was presented to the membership. The subcommittee assures that Penn-Del AER will have a presence at the AER International O&M Conference, has secured a Penn-Del AER membership table at the conference, and will be recruiting Penn-Del AER members to volunteer at the conference.

#### Information and Website Subcommittee – Debby Holzapfel, Chair

A review of the subcommittee was presented to the membership.

**Professional Development Committee – Vince McVeigh, Chair**

Conference Subcommittee – Vince McVeigh and Angela Humbertson, Co-chairs

A review of the subcommittee was presented to the membership and members were recognized.

Scholarship Subcommittee – Angela Humbertson, Chair

This year's student recipient is Greg Lazur.

All monies from silent auction support the student scholarship.

**Awards Committee - Debby Holzapfel, Chair**

2017 Award Recipients

Penn-Del AER Richard L. Welsh Service Award: Dr. Audrey J. Smith

Elinor Long Educator of the Year (ELEY) Award: Dr. Fabiana Perla

**Conclusion**

Meeting Adjourned at 11:43 am

Submitted by Kerry Lueders, 4/28/17