SLIDE 1 – Outstanding Chapter Award

SLIDE 2 - Pennsylvania-Delaware AER
General Assembly Meeting April 25, 2013

SLIDE 3 – Agenda
1. Welcome from the Chapter President
2. Introduction of the Board Members
3. Officers’ Reports
4. Committee Updates

SLIDE 4 - Penn-Del AER Officers
President: Christie Peel
President-Elect: Vince McVeigh
Past-President: Brenda Egan
Secretary: Bonnie Dodson-Burk
Treasurer: Gerald Kitzhoffer

SLIDE 5 - Directors-at-Large

Western District
• John Hofmeister
• Debby Holzapfel
• Justin Kaiser*
• Rachelle Rectenwald
• Dr. Richard Welsh

Central District
• Kay Macsi
• Christine Snellman*
• Don Sundell
• Elaine Welch*

Eastern District
• Helene Marano
• Mark Steciw*
• Jennifer Throop

Delaware
• Darlene Cole*
• Dorothe Mumford
*Term ends 6/30/2013

SLIDE 6 - Chapter Map by Districts

SLIDE 7 - Officers’ Reports

Secretary’s Report: Bonnie Dodson-Burk
General Meeting Minutes - April 19, 2012
Call for a Vote
Treasurer's Report: Gerald Kitzhoffer
Review of the Budget

SLIDE 8 - Committee Reports

SLIDE 9 - Standing Committees

SLIDE 10 - Nominations Committee
Brenda Egan, Chair
2013 Nominations
Directors – at-Large
West – Shelley Rhodes, VRT
Central – Franck Irzyk, TVI/Administration
Jamie Sigel, TVI/O&M
Shelly Faust-Jones, VRT, TVI/O&M
East – Angela Humberston, VRT
Delaware

SLIDE 11 - Bylaws & Structure Committee
John Hofmeister, Chair

SLIDE 12 - Proposed Bylaws Change
Article I, Section 8. Votes – currently reads:
“Each member of the Board of Directors shall have the right to debate any question
before the Board and other assembly of the chapter and shall have one vote. No
officer or Director shall be permitted to assign his/her vote to anyone else.”

SLIDE 13 - Proposed Bylaws Change
“Asynchronous electronic voting, e.g. email, is permitted. For matters requiring full
Board consideration, approval of a motion asynchronously must be a unanimous
vote of the quorum and a print copy of each member’s vote must be recorded and
preserved. For matters requiring committee consideration, a majority of the
quorum of the committee is sufficient for approval.

SLIDE 14 - Cont’d
A request for an electronic vote must contain the entire motion for which a vote is
requested. It must also specify the date and time by which a vote must be received
in order to be counted. Any vote not received by the deadline specified will be
regarded as a negative vote on the motion.”

SLIDE 15 - Proposed Bylaw Changes
Rationale:
To allow the Penn-Del AER Board to vote and participate in official board matters
requiring votes by electronic means when board members cannot meet in-person.
The change is in line with other non-profit entities in the State of PA.

SLIDE 16 - Communications Committee
Christine Snellman, Chair
Subcommittees:
Public Relations – Helene Marano
NewsFlash/E-blast – Brenda Egan
Website – Christine Snellman
Legislation – Mark Steciw

SLIDE 17 - Public Relations
Goal:
To promote AER and the professions it encompasses through website, e-blasts, and work with other organizations
Activity:
Work collaboratively with other committees to achieve the goals of the Chapter

18 - NewsFlash/E-Blast
Goal: To be the primary vehicle for the flow of information to and from the membership
Activity:
E-Blast events and announcements

SLIDE 19 - Website
Goal: “Improving our virtual footprint”
- Maintained and developed the information posted to the newly updated website
- Developed an internal communication tool to more effectively broadcast announcements and updates to general membership
- Streamlined use of social media as a tool to connect: Facebook and Twitter
- Electronic/Social Media Challenge Kick-off

SLIDE 20 - Website
Website – www.Penn-DelAER.org
Twitter – Twitter.com/PennDelAER
Facebook - Facebook.com/PennDelAER

SLIDE 21 - Legislation
Goal:
To monitor and respond to current legislative activity at a state and national level
Activity:
Disseminate information to the Board and general membership (new legislation and proposals) in a timely manner

SLIDE 22 - Professional Dev Committee
Vince McVeigh, Chair
Subcommittees
Penn-Del AER Conference – Vince McVeigh
Leadership – Rick Welsh
Scholarship – Christie Peel
District Meetings
SLIDE 23 - Annual Vision Conference
Goals:
To host a quality annual conference to support on-going professional development and networking
Activities:
• Call for presentations to develop and offer a variety of concurrent topics
• Invite vendors to highlight current technology and services

SLIDE 24 - Leadership
Goal:
Penn-Del AER will commit our time to identify and grow leaders to carry the torch for the Chapter
Activities:
• Establish mentorships
• Continue to identify future leaders
• Provide leadership opportunities

SLIDE 25 - Student Scholarship
Goal:
To oversee the student scholarship procedures to reward deserving applicants
Activities:
• Announced scholarship mid-January
• Merit award expanded
• Will present award this evening to:
  Kristina McClelland, University of Pittsburgh

SLIDE 26 - District Meetings
Goal:
To host effective and productive district meetings to increase contact with membership
Activity:
Four districts hosted events this year

SLIDE 27 - Membership Committee
Jennifer Throop, Chair
Rachelle Rectenwald, 2nd Chair

SLIDE 28 - Membership Committee
Goal: To increase AER membership and chapter participation
Activities:
• Contact lapsed members to encourage rejoining
• Membership table at conference to field questions and encourage membership registration
• Redesigned website targeted to better meet membership needs

SLIDE 29 - Membership Recognition
Penn-Del AER Members are recognized for continuous AER membership and
professional involvement
Individual certificates presented from AER International for
  5, 10, 20, and 25 year membership

**SLIDE 30 - Awards Committee**
**Brenda Egan, Chair**

**SLIDE 31 - Awards Committee**
**Goal:** Penn-Del AER Service Award and the ELEY Award recognize and highlight the achievements of deserving professionals within this chapter
**Activity:**
  Call for nominations made in January
  Will present awards this evening

**SLIDE 32 - 2013 Award Recipients**
**Penn-Del AER Service Award:**
Dr. Lynn Fox
**ELEY Award:**
Tracy Whitehead

**SLIDE 33 - AD HOC COMMITTEES**

**SLIDE 34 - Archives & Document Storage Committee**
Bonnie Dodson-Burk & Debby Holzapfel, Co-Chairs

**SLIDE 35 - Archives & Document Storage**
**Goals:**
  • establish procedures for archiving important Penn-Del documents
  • develop a repository for Board documents
**Activities:**
  • Started collecting & scanning historic materials
  • Recruiting committee members

**SLIDE 36 - Accessibility Committee**
Brenda Loughrey, Debby Holzapfel

**SLIDE 37 - Accessibility**
**Goal:**
  Ensure accessibility for facilities, documents, and website
**Activities:**
Review conference documents
Administer AER central office conference accessibility checklist

**SLIDE 38 - AER International Update**
Joelle Ward,
Director Component Relations & Professional Development,
AER Central Office

**SLIDE 39 - Upcoming AER Events**
SLIDE 40 – We’ll See You Next Year
Best Western Premier Hotel & Conference Center
800 E. Park Drive
Harrisburg, PA, 17111-2807
Phone: 717-561-2800
www.thecentralhotelharrisburg.com
April 23-25, 2014

SLIDE 41 - Call to Adjourn
Christie Peel

SLIDE 42 – AER OUTSTANDING CHAPTER AWARD